

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**CIL SPENDING PANEL**

**Minutes from the Meeting of the CIL Spending Panel held on  
Friday, 6th October, 2023 at 10.00 am in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:**

Councillors R Blunt, M de Whalley, J Moriarty and S Sandell

**OFFICERS:**

Hannah Wood-Handy	–	Planning Control Manager
Amanda Driver	-	CIL Monitoring Officer
Robyn Walkey	-	CIL Assistant
Tara Cook	-	Support Services Assistant

**1                   APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Joyce.

**2                   DECLARATIONS OF INTEREST**

Councillor De Whalley declared that he was Chair of Congham Parish Council and would not speak on item (38). He also declared a non-pecuniary interest as a member of Grimston Parish Council in relation to the application for Grimston Cricket Club (10) but felt able to vote on the matter.

Councillor Blunt declared that he was a Member of Walpole Parish Council and supported application (17).

Councillor Sandell stated that she had given her support to the application in relation to Docking Village Hall (15).

**3                   URGENT BUSINESS**

There was no urgent business.

**4                   MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no Members present pursuant to Standing Order 34.

**5                   CHAIR'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence to report but having been away might not have caught up with all his emails.

6

**FY23 2 - PREVIOUS DECISIONS MADE 29 AUGUST 2023**

[Click here to view a recording of this item on You Tube.](#)

The Spending Panel received a brief overview of the previous decisions. The Spending Panel noted the applications over £30,000 and that the applications would be considered by Cabinet in November.

Attention was also drawn to the Notice of refusal issued for Docking Pavilion and the Notice of Withdrawal for the West Winch Changing Rooms.

At the last meeting, the Panel had made decisions in relation to applications scoring 15 points, offer letters had been issued and some agreement forms had been returned.

It was explained that the applications were oversubscribed with the total amount requested £2,305,865.12 and the amount left for allocation was £1,140,343.83.

The Spending Panel were reminded that at the previous meeting they had agreed to transfer a sum of £792.28 from the majors to the minor funding pot to allow for another scheme to be awarded funding.

7

**FY23 2 - REVIEW REMAINING FUNDING APPLICATIONS AND ALLOCATE FUNDING**

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The Panel were then invited to review and allocate funding to the remaining projects, as follows:

- (33) Wiggshall St Germans Memorial Hall – amount requested approved.
- (17) Walpole Parish Council – Playground maintenance – amount requested approved.
- (52) Downham Market Town Council – Memorial Garden Path – amount requested approved.
- (14) Castle Acre Bowls Club – Toilets & Storeroom – amount requested approved.
- (19) Crimplesham PC – Defibrillator – amount requested refused as it was not infrastructure to support new development.
- (16) Hilgay PC – Ten Mile Bank Play Area – amount requested approved.

- (55) Heacham PC – Saltings and Chalkpit Groundworks – amount requested approved.
- (9) Downham Market Town Centre – Open Air Adult Gym – amount requested approved.
- (32) Edmund de Moundeford PTA – Outdoor Classroom – amount requested approved.
- (56) RSPCA – LED Lighting – amount requested approved.
- (25) West Norfolk Community Transport – Medical Centre Transport – amount requested approved.
- (54) Shouldham Bowls Club – Accessible Toilets – amount requested approved.
- (47) Bircham Cricket Club – New nets – amount requested refused. Not infrastructure to support new development, low score due to insufficient match-funding.
- (44) Denver Playing Field Association – Pavilion Fire Escape – amount requested approved.
- (20) Crimplesham PC – Playground Equipment – amount requested approved.
- (26) Dersingham Tennis Club – Repair of Court 2 – amount reduced to £6000 to allow match-funding points to be accurate.
- (29) South Wootton PC – Village Hall Alarm System – amount requested approved.
- (10) Grimston Cricket Club – Pitch covers – amount requested refused as it was not infrastructure to support new development, low score due to insufficient match-funding.
- (6) Denver Primary School – Outdoor Learning Area – amount requested approved.
- (13) RSPCA – Hunstanton Solar – amount requested approved.
- (28) North Wootton PC – Village sign – amount requested refused as it was not infrastructure to support new development, low score due to insufficient match-funding.
- (39) Harding’s Pits – Replacement Sculpture / Shelter – amount requested approved.

- (53) Burnham Market & Norton Village Hall – Roof Repairs – 50% of amount requested agreed. The amount requested was reduced due to the amount of CIL funding held by the PCs already.
- (57) Ringstead Village Hall – Redecoration – amount requested approved.
- (15) Docking Village Hall – Replacement doors – amount requested approved.
- (27) Wootton Park Recreation Association – Wootton Park Drainage – amount requested approved.
- (49) Gayton PC – Community Shed – amount requested refused on the Chair's casting vote.
- (38) Congham PC – Walk Map – amount requested approved.
- (7) Docking Village Hall – Bowls Club Improvements - amount requested approved.
- (46) Nelson Academy Downham Market – Sensory Trail – amount requested approved.
- (40) Gayton PC – Gayton Thorpe Playground – amount requested approved.
- (36) West Winch PC – Tennis Court Path – 50% of amount requested approved. The amount requested was reduced due to the amount of CIL funding held by the PCs already.
- (62) Old Hunstanton Village Hall – Roof Repairs - £28,561.29 be approved – this amount was reduced due to the amount of CIL funding left available.

During consideration of the items, the Panel requested that more information be provided in relation to the quotes.

8

### **NEXT STEPS / FUTURE ACTIONS**

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The CIL Monitoring Officer advised that as part of the CIL Governance there was a requirement for the Panel to review annually the CIL Infrastructure list and within that the Governance Document.

At the next meeting scheduled for the 16 October, the Panel would:

1. Review CIL income and expenditure for FY22 / 23;
2. Annual Infrastructure funding statement;

3. Review Governance Document; and
4. Funding application timetable for 2024.

The CIL Monitoring Officer explained that it would be up to the Panel how they wanted to review the Governance, officers would be able to provide advice and guidance. The CIL Monitoring Officer explained that she had carried out some benchmarking, the Panel may want to look at identifying infrastructure needs in the Local Plan and how to allocate funding going forward.

It was agreed that the existing Governance document would be attached to the agenda for the meeting on 16 October 2023.

9

### **DATE OF NEXT MEETING**

The next meeting is scheduled for Monday 16 October 2023 at 10.00 am in the Council Chamber, Town Hall.

**The meeting closed at 11.44 am**